

**No.DAR/ADM/872/05/2022**  
**High Commission of India**  
**Dar-es-Salaam**  
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**NOTICE INVITING TENDER (NIT)**

Date: 15.11.2022

**Subject: Invitation for competitive tender for repair of the Main entrance gate in the High Commission of India, Dar-es-Salaam.**

On behalf of the President of Republic of India, High Commission of India, Dar-es-Salaam invites sealed quotations from reputed, experienced and financially sound repair and maintenance Companies registered under relevant Tanzanian Companies Law which can do the repair work of the main entrance gate of the High Commission of India, Dar-es-Salaam Building as per the Scope of work attached at Annexure-I in this tender document. The company should have experience in the field and duly certified by the local government in this field. The schedule for bidding is as follows:

Bid submission (start date)	: 15.11.2022 (1600 hrs)
Site Visit	: last date 01.12.2022 (1600 hrs)
Bid submission (end date)	: 06.12.2022 (1400 hrs)
Bid Opening date	: 06.12.2022 (1500 hrs)

2 Tender Document shall be available for collection by applicants from 15.11.2022 (1600 hrs) to 06.12.2022 (1000 hrs). Tender can also be downloaded from [www.eprocure.gov.in](http://www.eprocure.gov.in) and Mission's website: [www.hcindiatz.gov.in](http://www.hcindiatz.gov.in).

3 Tender documents should be submitted to the Head of Chancery, High Commission of India Dar es Salaam with prescribed annexures in sealed envelope duly superscribed with the name of work etc. The document will be received up to 1400hrs on 06.12.2022 and will be opened on the same day at 1500 hrs in the High Commission of India.

4 If any information furnished by the applicant is found incorrect at a later stage, the bidder shall be liable to be debarred from the tendering process. The High Commission of India reserves the right to verify the particulars furnished by the applicant independently.

5 High Commission of India, Dar es Salaam reserves the right to reject any tender and to annul the tendering process and reject all tenders at any time prior to Contract award, without thereby incurring any liability to tenderers.

Head of Chancery,  
High Commission of India,  
213/51 Shabaan Robert Street  
P.O.Box 2684 Dar es Salaam  
Tel: +255 22 2113094  
Email: [hoc.desalaam@mea.gov.in](mailto:hoc.desalaam@mea.gov.in)

## Terms & Conditions

1. **Submission of Bids:** Bids should be prepared and submitted in sealed envelopes superscribed with the words "repair work of the main entrance gate of the High Commission of India, Dar-es-Salaam Building" and details of the bidders. The envelope and the bid should be addressed to the Head of Chancery, High Commission of India, Dar es Salaam. The following documents shall form part of the bid:

- Tender Document
- Any Addendum to Tender Document issued by the High Commission
- Technical/Financial Bid
- Copy of business license/permit
- Past work experience

2. **Bid Security Declaration:** The bidder may submit Bid Securing Declaration along with their bid as per the format at Annexure-II. Any bid which is not accompanied with the Bid Securing Declaration, shall be rejected.

3. **Modification and Withdrawal of Bids:** A bidder may modify or withdraw his bid after submission provided that the written notice of modification or withdrawal is received by the High Commission of India prior to deadline prescribed for submission of bids. A scan copy of withdrawal notice may be sent by e-mail but it should be followed by an original signed confirmation copy of withdrawal notice to be sent by post and such signed confirmation should reach the High Commission of India not later than the deadline for submission of bids. No bid shall be modified after the deadline for submission of bids. No bid may be withdrawn in the interval between the deadline for submission of bids and expiration of the period of bid validity specified.

4. **Validity of Bids:** The Bids should remain valid till (90 Days) from the last date of submission of the Bids.

5. **Cost of bidding:** The bidder shall bear all the costs associated with the preparation and submission of bid and the buyer shall not be responsible or liable for these costs.

6. **Amendment of bidding document:** The High Commission of India, Dar-es-Salaam may amend the bidding document by issuing Addendum, before the deadline for submission of bids.

7. **Language:** All documents relating to the bid shall be in English language. If any document is not in English, an courtesy English translation copy may be attached.

8. **Eligibility of bidder:** Only Tanzania-based authorized companies who have should have minimum 3 years' experience of work in this field are eligible.

9 **Price details to be specified in Bid:** The price shall be quoted including cost for transportation, on-site installation/repair work, testing and report, local taxes applicable, if any, should be included in the bid itself, but shown separately, as per the format attached at Annexure-I. All rates shall be quoted in US Dollars.

10 **Evaluation of all bids and announcement of successful bidder:** The bid will be opened on 06.12.2022 at 1500 hrs. at High Commission of India, Dar-es-Salaam. The Bidders may deputee their

representatives, duly authorized in writing, to attend the opening of Bids on the due date and time. This event will not be postponed due to non-presence of representatives of any bidder.

**11. Evaluation Criteria:** All the Bids will be opened first. Bids that are not compliant with all the eligibility and qualifying requirements of the NIT will be discarded. From the accepted bids, the lowest bid offer will be awarded the work after approval of competent authority.

**Terms & Conditions after selection of successful bidder (henceforth 'Supplier')**

**1. Delivery Period:** The successful bidder shall be required to complete the work withing 07 days from and including the date of the award of work. The period is not expendable. Extension of contracted delivery period will be at the sole discretion of the High Commission.

**2. Warranty:** The company shall provide warranty of the repair works performed by the company for a period of six months.

**3. Payment:** Payment shall be made in USD by bank transfer/cheque in favor of the Supplier, after satisfactory completion of work.

**SCOPE OF WORK**

<b>Sl. No.</b>	<b>Item</b>	<b>Cost (in USD)</b>
I	Parts for repair of the motor - gear box set	
II	Parts for repair of the bend in the main entrance gate	
III	Parts for replacement of ball-bearing of the rollers	
IV	Labour charges	
V	<b>Total</b>	
VI	<b>Local taxes (as applicable)</b>	
VII	<b>Grand Total</b>	

**Bid Security Declaration Form**

Date: \_\_\_\_\_ Tender No. DAR/ADM/872/05/2022

To  
High Commission of India  
Plot No. 213/51, Shaaban Robert Street,  
P.O. Box. 2684, Dar es Salaam

I/We, The undersigned, declare that:

I/We understand that, according to your conditions, bids must be supported by a Bid Security Declaration.

I/We accept that I/We may be disqualified from bidding from any contract with you for a period of one year from the date of notification if I am/We are in a breach of any obligation under the bid conditions, because I/We

- a) have withdrawn/modified/amended, impairs or derogates from the tender, my/our Bid during the period of bid validity specified in the form of Bid; or
- b) having been notified of the acceptance of our Bid by the purchaser during the period of bid validity (i) fail or refuse to execute the contract, if required, or (ii) fail or refuse to furnish the Performance Security, in accordance with the Instructions to Bidders.

I/We understand this Bid Security Declaration shall cease to be valid if I am/we are not the successful Bidder, upon the earlier of (i) the receipt of your notification of the name of the successful Bidder; or (ii) thirty days after the expiration of the validity of my/our Bid.

Signed: (Insert signature of person whose name and capacity are shown)

in the capacity of (insert legal capacity of person signing the Bid Security Declaration)

Name: (insert complete name of person signing the Bid Security Declaration)

Duly authorized to sign the bid for and on behalf of (insert complete name of Bidder)

Dated on \_\_\_\_\_ day of \_\_\_\_\_ (insert date of signing)

Corporate Seal (where appropriate)

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